

# West Berkshire Council Forward Plan – September to December 2004

Reference	Decision and Purpose	Decision Body	Decision Path (including consultees)	Service Area	Contact and Ext. No.	Portfolio Member	Part II	Key Decision	Not subject to call-in
<b>SEPTEMBER 2004 (Individual Decision(s))</b>									
ID0798	<b>Library Position Statement 2004</b> <i>Purpose: To approve the Position Statement for submission to the DCMS.</i>	ID	Individual Decision - 09/09/04	Strategy and Commissioning	Christine Owen (2904)	Cllr Mike Rodger			
ID0840	<b>Representation on an Outside Body</b> <i>Purpose: To appoint a representative on West Berkshire Community Safety Forum</i>	ID	Individual Decision - 09/09/04	Strategy and Commissioning	Margaret Blaine (2458)	Cllr Royce Longton			
ID0852	<b>Newtown Road - North (St John's Roundabout to Blackboys Bridge), Newbury - Environmental Improvements</b> <i>Purpose: To inform the Council Portfolio Member of the results of the consultation to mitigate the concerns of residents over the effects of the Newtown Road - North Scheme. To seek approval to advertise the necessary orders to close Hampton Road and Rectory Close to through traffic, construct turning heads and advertise and provide associated no waiting restrictions. To make Derby Road one way from Argyle Road to St John's Roundabout.</i>	ID	Individual Decision - 09/09/04	Environment and Public Protection	Derek Crouch (2206)	Cllr Sally Hannon			
ID0674	<b>Winter Service Plan 2004/2005</b> <i>Purpose: To report on the successful operation of the 2003/2004 Highway Winter Service Plan and seek approval of the 2004/2005 Plan.</i>	ID	Individual Decision - 30/09/04	Environment and Public Protection	Melvyn May (2873)	Cllr Sally Hannon			

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EX0652	<b>West Berkshire Forward Plan - October 2004 to January 2005</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Malcolm Burch (2568)	Cllr Royce Longton			
EX0662	<b>Closure of Capital Accounts</b> <i>Purpose: To determine certain capital financing transactions for the accounting year ended 31 March 2004 in accordance with the Local Government and Housing Act 1989.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Simon Freeman (2249)	Cllr Denise Gaines			
EX0673	<b>Treasury Management Annual Report</b> <i>Purpose: To consider an Annual Report on the Treasury Management Function, reviewing the previous year's activities and performance fund for the year.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Jo Benoy (2247)	Cllr Denise Gaines			
EX0692	<b>Level One Performance Monitoring - April to June 2004</b> <i>Purpose: To outline performance levels across the Council for April 2004 to June 2004 and to consider, where appropriate the remedial action that is required.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Nick Carter (2103)	Cllr Mike Rodger			
EX0693	<b>Budget Monitoring Report - April to June 2004</b> <i>Purpose: To reupdate Members on the 2004/05 budget monitoring position.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Simon Freeman (2249)	Cllr Denise Gaines			

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EX0823	<b>Establishing Partnership Arrangements Between the Council and Newbury and Community Primary Care Trust.</b> <i>Purpose: To seek approval to formally consult on proposals for intergration between the Council and the PCT, including the establishing of a Care Trust &amp; Children's Trust.</i>	EX	Executive - 09/09/04	Community Care and Housing	Margaret Goldie (2730)/ Richard Hubbard (2722)	Cllr Phil Barnett			
EX0828	<b>Section 106 Scrutiny Review Task Group</b> <i>Purpose: To report the findings of the Section 106 Scrutiny Review Task Group</i>	EX	E&PP SC - TBC Executive - 09/09/04	Environment and Public Protection	David Cook (2475)	Cllr Royce Longton			
EX0829	<b>Shaw House Project Appraisal</b> <i>Purpose: To examine tender bids for elements of the Shaw House Project in order to confirm projet viability.</i>	EX	Executive - 09/09/04	Children and Young People	David Appleton (2578)	Cllr Mollie Lock			
EX0830	<b>Anti-Fraud Strategy</b> <i>Purpose: To present the Council's Anti-Fraud Strategy.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Sean Anderson	Cllr Mike Rodger			
EX0797	<b>Newbury Parking Study - W1</b> <i>Purpose: Results to statutory and public consultation.</i>	EX	Executive - 09/09/04	Environment and Public Protection	Andrew Garratt (2491)	Cllr Sally Hannon			
EX0837	<b>Parkway Development Process for Selecting Developer</b> <i>Purpose:</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Stephen Gregory	Cllr Sally Hannon			
EX0679	<b>SEN Development Plan Review - Final Version</b> <i>Purpose: To report back on the consultation and get approval for the final version of the plan.</i>	EX C	Executive - 09/09/04	Children and Young People	Jane Pritchard (2783)	Cllr Mollie Lock			

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EX0841	<b>Report of the Commission for Social Care Inspection on their Inspection of West Berkshire Council's Children's Services</b> <i>Purpose: To inform the Executive of the outcomes of the inspection, and to seek approval of the Council's Action Plan resulting from the inspection.</i>	EX	Executive - 09/09/04	Children and Young People	Andy Couldrick (2735)	Cllr Mollie Lock			
EX0843	<b>Housing Benefit Scrutiny Review</b> <i>Purpose: To report the findings of the the review into Housing Benefits carried out by Community Care and Housing Select Committee</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Andy Day (2459)	Cllr Phil Barnett			
EX0844	<b>Older People's Services Review</b> <i>Purpose: To report the findings of the review into Older People's Services carried out by the Community Care and Housing Select Committee</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Andy Day (2459)	Cllr Phil Barnett			
EX0845	<b>Disabled Facilities Grant</b> <i>Purpose: To report the findings of the review into Disabled Facilities carried out by the Community Care and Housing Select Committee</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Andy Day (2459)	Cllr Phil Barnett			
EX0851	<b>SEEDA Rural Towns Programme</b> <i>Purpose: To consider the Council's involvement in the above programme and appropriate governance arrangements.</i>	EX	Executive - 09/09/04	Environment and Public Protection	Nick Carter (2103)	Cllr Royce Longton		Yes	

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EX0853	<b>Support People Inspection</b> <i>Purpose: To report to the Executive on the outcome of the recent Audit Commission inspection of the Supporting People programme in West Berkshire.</i>	EX	CC&H SC - 06/07/04 Executive - 09/09/04	Community Care and Housing	Margaret Goldie (2730)	Cllr Phil Barnett			
EX0860	<b>Review of External Funding Policy</b> <i>Purpose: To review the Policy and any amendments.</i>	EX	Executive - 09/09/04	Strategy and Commissioning	Paul James (2185)	Cllr Mike Rodger			
EX0824	<b>Developing Services for Older People</b> (Paragraph 9 - terms proposed in negotiations) <i>Purpose: To seek approval to enter into negotiations with Sovereign Housing Association regarding facilities at Windmill Court, Mortimer.</i>	EX	Executive - 09/09/04	Community Care and Housing	Margaret Goldie (2730)	Cllr Phil Barnett	Yes		
S&C0753	<b>Capital Programme Monitoring Report First Quarter 2004/05</b> <i>Purpose: To inform Members of the current budget position on the Capital Programme.</i>	S&C	Capital Group - 06/08/04 S&C SC - 14/09/04	Strategy and Commissioning	Caroline Gray (2115)	Cllr Denise Gaines			
CCH0826	<b>Annual Report - Community Care Complaints 2003/04</b> <i>Purpose: To inform Members, as required by various statutory complaints procedures, and to provide them with details of the previous year's activity.</i>	CCH	CC&H SC- 07/09/04	Community Care and Housing	Yvette Jones (2024)				
CYP0825	<b>Annual Report - Social Care Complaints</b> <i>Purpose: To inform Members, as required by various statutory complaints procedures, and to provide them with details of the previous year's activity.</i>	CYP	C&YP SC - 30/09/04	Children and Young People	Yvette Jones (2024)				

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<b>14 OCTOBER 2004 (Individual Decision(s))</b>									
ID0813	<b>Road Safety Strategy</b> <i>Purpose: Finalisation of document following consultation.</i>	ID	Individual Decision - 14/10/04	Environment and Public Protection	Nicky Linihan-Mardon (2638)	Cllr Sally Hannon			
<b>14 OCTOBER 2004</b>									
EX0664	<b>West Berkshire Forward Plan - November 2004 to February 2005.</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX	Executive - 14/10/04	Strategy and Commissioning	Malcolm Burch (2568)	Cllr Royce Longton			
EX0677	<b>Sales of Age Restricted Products</b> <i>Purpose: To seek approval from the Executive for Public Protection Services (Trading Standards Team) approach to the enforcement of legislation relating to age restricted products.</i>	EX	Executive - 14/10/04	Environment and Public Protection	Sean Murphy (2840)	Cllr Billy Drummond			
EX0646	<b>Commissioning Strategy for Older People's Services</b> <i>Purpose: To seek approval for the commissioning strategy for Older People's Services for 2004-2007</i>	EX	Executive - 14/10/04	Community Care and Housing	Jan Evans (2736)	Cllr Phil Barnett			
EX0645	<b>Commissioning Strategy for Learning Disabilities Services</b> <i>Purpose: To seek approval for the commissioning strategy for the Learning Disability Service for 2004-2007.</i>	EX	Executive - 14/10/04	Community Care and Housing	Bev Searle (2503)	Cllr Sally Hannon			

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EX0647	<b>Commissioning Strategy for Mental Health Service</b> <i>Purpose: To seek approval for the commissioning strategy for Mental Health Services for 2004-2007.</i>	EX	Executive - 14/10/04	Community Care and Housing	Bev Searle (2503)	Cllr Phil Barnett			
EX0644	<b>Commissioning Strategy for Physical Disability Service</b> <i>Purpose: To seek approval for the commissioning strategy for services for people with physical disabilities for 2004-2007</i>	EX	Executive - 14/10/04	Community Care and Housing	Bev Searle (2503)	Cllr Phil Barnett			
EX0651	<b>Pooled Budgets with Health (Nursing Home Placements)</b> <i>Purpose: To seek approval to establish an agreement under S31 of the Health Act of 1999 to pool the budgets for nursing home placements and continuing care arrangements with Newbury and Community PCT.</i>	EX	Executive - 14/10/04	Community Care and Housing	Jan Evans (2736)	Cllr Phil Barnett			
EX0818	<b>Criminal Records Bureau Checks</b> <i>Purpose: To approve the Council's Policy on making CRB checks and handling the results.</i>	EX	Executive - 14/10/04	Strategy and Commissioning	Liz Howlett (2420)	Cllr Mike Rodger			
EX0847	<b>Procurement Scrutiny Review</b> <i>Purpose: To report the findings of the review into Procurement carried out by Strategy and Commissioning Select Committee</i>	EX	S&C SC - 14/09/04 Executive - 14/10/04	Strategy and Commissioning	Andy Day (2459)	Cllr Denise Gaines			
EX0850	<b>Waste Management Scrutiny Review</b> <i>Purpose: To report the findings of the review into Waste Management carried out by the Environment and Public Protection Select Committee</i>	EX	E&PP SC - 21/09/04 Executive - 14/10/04	Strategy and Commissioning	Andy Day (2459)	Cllr Owen Jeffery			

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EX0611	<b>Customer Contact Strategy - Annual Review</b> <i>Purpose: To present a review of the Council's Customer Contact Strategy.</i>	EX	Executive - 14/10/04	Strategy and Commissioning	Jo Benoy / Malcolm Burch (2568)	Cllr Sally Hannon			
EX0855	<b>School Merger Report - Winchcombe Infant and Junior Schools</b> <i>Purpose: To report on the consultations undertaken and to recommend action.</i>	EX	C&YP SC - 30/09/04 Executive - 14/10/04	Children and Young People	John Powell (2031)	Cllr Mollie Lock			
EX0856	<b>School Merger Report - Dunston Park Infant and St Mary's CE Controlled Junior Schools</b> <i>Purpose: To report on the consultations undertaken and to recommend action.</i>	EX	C&YP SC - 30/09/04 Executive - 14/10/04	Children and Young People	John Powell (2031)	Cllr Mollie Lock			
EX0772	<b>Waste Management Issues</b> (Paragraph 9 - terms proposed in negotiations) <i>Purpose: To consider current waste management issues</i>	EX	Executive - 14/10/04	Environment and Public Protection	Bill Jennison (2560)	Cllr Owen Jeffery			
C0820	<b>Changes to the Constitution</b> <i>Purpose: For Members to agree changes to the Constitution resulting from the implementation of the Agresso system.</i>	EX C	Executive - 14/10/04 Council - 19/10/04	Strategy and Commissioning	Andy Day (2459)	Cllr Royce Longton			
C0854	<b>Adoption of the Berkshire Structure Plan 2001-2016</b> <i>Purpose: To resolve that the Structure Plan should be adopted.</i>	EX C	Executive - 14/10/04 Council - 19/10/04	Environment and Public Protection	Colin Chapman (2512)	Cllr Sally Hannon		Yes	

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KF0838	<b>Petition: Request for Pedestrian Lights at the Crossing near The Bull in Streatley</b> <i>Purpose: To respond to a petition by 40 residents of Streatley requesting pedestrian traffic lights at the crossing near 'The Bull in Streatley'.</i>	KF	K&PAF - 12/10/04	Environment and Public Protection	Andrew Garratt	Cllr Sally Hannon			
<b>11 NOVEMBER 2004</b>									
EX0676	<b>West Berkshire Forward Plan - December 2004 to March 2005</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX	Executive - 11/11/04	Strategy and Commissioning	Malcolm Burch (2568)	Cllr Royce Longton			
EX0715	<b>Annual Review of Performance</b> <i>Purpose: To report on the conclusions of the Social Services' Inspectorate regarding current performance, past year's achievements and future capacity to improve social care services for children and adults in West Berkshire.</i>	EX	Executive - 11/11/04	Community Care and Housing/ Children and Young People	Margaret Goldie (2730)/ Richard Hubbard (2722)	Cllr Phil Barnett / Cllr Mollie Lock			
EX0716	<b>Five Year Highway Improvement Programme</b> <i>Purpose: To present the draft five year highway improvement programme for consideration by Members.</i>	EX	Executive - 11/11/04	Environment and Public Protection	Melvyn May (2873)	Cllr Sally Hannon			
EX0799	<b>Risk Management Strategy</b> <i>Purpose: To present the Council's Risk Management Strategy</i>	EX	Executive - 11/11/04	Strategy and Commissioning	Ian Priestley (2253)	Cllr Mike Rodger			

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EX0857	<b>Audit of Crime and Disorder</b> <i>Purpose: To submit the Audit of Crime and Disorder to Members for approval and ensure that they are aware of the findings and the results from the subsequent consultation with partner organisations and the community.</i>	EX	Executive - 11/11/04	Environment and Public Protection	Rachel Craggs (2235)	Cllr Billy Drummond			
<b>9 DECEMBER 2004</b>									
EX0704	<b>West Berkshire Forward Plan - January 2005 to April 2005.</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	EX	Executive - 09/12/04	Strategy and Commissioning	Malcolm Burch (2568)	Cllr Royce Longton			
EX0712	<b>Performance Monitoring - July to September 2004</b> <i>Purpose: To review progress of the Council's Service Plans.</i>	EX	Executive - 09/12/04	Strategy and Commissioning	Nick Carter (2103)	Cllr Mike Rodger			
EX0713	<b>Half Yearly Budget Monitoring Report</b> <i>Purpose: To review the Half Yearly Budget Monitoring Report.</i>	EX	Executive - 09/12/04	Strategy and Commissioning	Simon Freeman (2249)	Cllr Denise Gaines			
EX0718	<b>Update of Internal Audit Work</b> <i>Purpose: To inform Members of the outcomes of internal audit work for the last six months.</i>	EX	Executive - 09/12/04	Strategy and Commissioning	Ian Priestley (2253)	Cllr Denise Gaines			
EX0729	<b>Calculation of Tax Base</b> <i>Purpose: To consider the calculation of the tax base for the levying of Council Tax in 2005/2006.</i>	EX	Executive - 09/12/04	Strategy and Commissioning	Martin Cawte (2189)	Cllr Denise Gaines			

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EX0800	<b>Asset Management Plan</b> <i>Purpose: To present the Council's Annual Asset Management Plan</i>	EX	Executive - 09/12/04	Strategy and Commissioning	Mark Abinger	Cllr Denise Gaines			
EX0801	<b>Procurement Strategy</b> <i>Purpose: To present the Council's annual procurement strategy</i>	EX	Executive - 09/12/04	Strategy and Commissioning	Peter Watson/ Steve Hounsell	Cllr Denise Gaines			
EX0755	<b>Capital Programme Monitoring Report Second Quarter (Half Year) 2004/05</b> <i>Purpose: To inform Members of the current budget position on the Capital Programme.</i>	EX	S&C SC - 20/01/05 Executive - 09/12/04	Strategy and Commissioning	Caroline Gray (2115)	Cllr Denise Gaines			
EX0848	<b>Child Protection and Family Services Review</b> <i>Purpose: To report the findings of the review into Child Protection and Family Services carried out by the Children and Young People Select Committee</i>	EX	C&YP SC - 25/11/04 Executive - 09/12/04	Strategy and Commissioning	Andy Day (2459)	Cllr Mollie Lock			
EX0858	<b>School Merger Report - Calcot Infant and Junior Schools</b> <i>Purpose: To report on the consultations undertaken and to recommend action.</i>	EX	C&YP SC - 25/11/04 Executive - 09/12/04	Children and Young People	John Powell (2031)	Cllr Mollie Lock			
C0657	<b>West Berkshire Council Licensing Policy Statement</b> <i>Purpose: To seek Member approval for the Council's Licensing Policy under the Licensing Act 2003.</i>	EX C	Executive - 09/12/04 Council - 14/12/04	Environment and Public Protection	John Priest (2167)	Cllr Mike Rodger			

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